

Financial Assistance Award

DENALI COMMISSION
510 L Street, Suite 410
Anchorage, Alaska 99501
(907) 271-1414 (phone)
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www.denali.gov

Award Number

01250-00

Award Title

Alakanuk Community Streets Rehabilitation Design Project

Performance Period

April 1, 2010 through December 31, 2012

Recipient Organization & Address

Association of Village Council Presidents
PO BOX 219
Bethel, AK 99559-0219

Authority
112 Stat 1854

CFDA Number
90.100

Denali Commission Finance Officer Certification

Jennifer Price
06/08/2010

Phone: (907) 543-7337

Recipient DUNS # 085809515

TIN # 92-0064285

Cost Share Distribution Table

| Accounting Code | New Funding | | Prior Period Funding | | Total |
|-----------------|---------------------|---------------------|----------------------|--------------------|---------------------|
| | Denali Commission | Other Contributors | Denali Commission | Other Contributors | |
| 95670000 | \$216,000.00 | | \$0.00 | | \$216,000.00 |
| | \$0.00 | | \$0.00 | | \$0.00 |
| | \$0.00 | | \$0.00 | | \$0.00 |
| | \$0.00 | | \$0.00 | | \$0.00 |
| | \$0.00 | | \$0.00 | | \$0.00 |
| BIA IRR | | \$216,000.00 | | \$0.00 | \$216,000.00 |
| | | \$0.00 | | \$0.00 | \$0.00 |
| | | \$0.00 | | \$0.00 | \$0.00 |
| | | \$0.00 | | \$0.00 | \$0.00 |
| | | \$0.00 | | \$0.00 | \$0.00 |
| Total | \$216,000.00 | \$216,000.00 | \$0.00 | \$0.00 | \$432,000.00 |

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission constitutes an obligation of federal funding.

Award Conditions to the Financial Assistance Award between the Denali Commission and Association of Village Council Presidents for Alakanuk Community Streets Rehabilitation Design Project, Award No. 01250

Continued on the following pages.

Signature of Authorized Official - Denali Commission

Electronically Signed

Typed Name and Title

Joel Neimeyer
Federal Co-Chair

Date

06/07/2010

AWARD ATTACHMENTS

Association of Village Council Presidents

01250-00

1. Award Conditions - Alakanuk Community Streets Rehabilitation Design

***Award Conditions to the Financial Assistance Award
Between the Denali Commission and Association of Village Council
Presidents For Alakanuk Community Streets Rehabilitation
Design Project
Award No. 01250***

1. Scope of Work

The Denali Commission (Commission) is providing \$216,000 in FY10 FHWA Section 1960 SAFETEA-LU funds to the Association of Village Council Presidents (AVCP) for the design phase of the subject project. AVCP is providing \$216,000 in Bureau of Indian Affairs Indian Reservation Roads program funds, to meet the required match. Denali Commission and AVCP funds will be managed by the AVCP.

This project is the design phase for reconstruction of 2.3-miles of community streets. Streets will be widened to 20-feet. The grade will be raised in several locations and culverts will be installed to correct drainage. The design will also include investigation of an appropriate dust control palliative application.

The roads upgrade will improve vehicular and pedestrian safety, traffic flow throughout the community and will improve access between residential areas and the community's commercial and public service facilities. Improvements to the main road through town will improve access to the community's new barge landing also currently under design. The application of a dust palliative will significantly reduce vehicle induced dust, improving quality of life and health for residents and visitors, especially youth and elders.

Project performance shall be monitored and measured on a quarterly basis using the documentation of record (project nomination) as a reference point, making updates as necessary. The following items shall be monitored and reported in the narrative of the quarterly report:

1. Improves pedestrian and vehicular safety
2. Reduces maintenance costs
3. Improves access to fuel and freight
4. Improves intermodal connections
5. Reduces dust and other airborne contaminants

The project sponsor (Recipient) has demonstrated the administrative capability for managing Denali Commission funds, as documented by the Denali Commission Transportation Program Manager (Manager) and retained in the subject award file. Denali Commission, in consultation with the Federal Highway Administration, Alaska Division (FHWA) will provide financial management and project development technical assistance throughout the project to assist in successful project execution. All payments for design and/or construction tasks associated with the subject project are on a reimbursable payment basis.

Contractual and consulting services used in this project shall be procured in an open and fair competitive manner, consistent with the Federal Acquisition Requirements (FARS) and other applicable federal law.

Contractual services procured through sole-source contracts, or through processes that do not meet the FAR and/or Title 23 requirements, will not be eligible for Denali Commission funding.

Prior to starting the competitive-bid process for design engineering and/or construction management services, the Recipient will meet in a pre-bid meeting with the Manager to review the procurement process.

The Manager, in consultation with FHWA, will work with the Recipient to develop a procurement process applicable to project conditions. The Manager will approve the procurement process prior to advertising for design engineering and/or construction management services.

Subsequent to the successful award of a design engineering and/or construction management contract, the Recipient, the successful firm and the Manager will conduct a post-award meeting to review FHWA requirements associated with the contract tasks.

DESIGN

Design development and management will begin with a competitive bid process for design engineering services that meets Title 23 USC requirements, including advertising in regional and statewide publications. Prior to advertising, the project sponsor will submit the procurement process and advertising package to the Manager for approval. Subsequent to selection, the Recipient will conduct a post-award meeting as outlined in the paragraph above.

A selected design-qualified engineering firm will execute tasks and develop products including, the National Environmental Policy Act (NEPA), design, utilities, and Right of Way approvals, including the Buy America program, appropriate for Title 23 USC requirements and site conditions. The Manager, in consultation with FHWA will conduct subsequent product reviews and approvals as needed. If the project is funded for and scheduled for construction, the engineering firm will prepare construction bid documents for review and approval, and will execute subsequent advertising, selection and negotiation tasks for the Recipient.

All Commission funding is intended for use for the scope of work identified in the Award document only. Any balance of funds remaining on the award after the full scope of work has been completed will be de-obligated from the award and made available for other Denali Commission transportation projects.

2. Milestones

The following milestones are identified as the major steps to be completed as part of the project. “Planned” dates for the first milestone are included here. As part of each progress report, recipients shall update the progress toward meeting these milestones (see section 7, Reporting).

| Milestone | Planned | | Actual | | Units | Total Cost At Completion |
|-------------------|------------|----------|------------|----------|-------|--------------------------|
| | Start Date | End Date | Start Date | End Date | | |
| Design | 4/01/10 | 12/31/12 | | | 0 | \$0.00 |
| Project Close-out | 1/01/13 | 3/31/13 | | | 0 | \$0.00 |

3. Award Performance Period

The Award performance period is April 1, 2010 through December 31, 2012. This is the period during which Award recipients can incur obligations or costs against this Award.

4. Direct and Indirect Costs

The cost principles of OMB Circular A-122 are applicable to this Award. Direct costs associated with the Alakanuk Community Streets project are allowed under this document. Indirect costs associated with AVCP management of Denali Commission funds are allowed at the rate established by Denali Commission at 5.00% for 2010 for Title 23 funds. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

5. Budget and Program Revisions

The Administrative Circular, 2 CFR Part 215, applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that AVCP will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

6. Payments

Payments under this Award will be made by electronic transfer in response to a “Request for Reimbursement”, Standard Form 270 (SF-270) submitted by AVCP. Requests for reimbursements may be made at the end of each quarter or as needed. The SF-270 must be submitted to the Denali Commission via fax, e-mail (finance@denali.gov) or mail in order for payment to be processed. The form is available on the OMB website: http://www.whitehouse.gov/OMB/grants/grants_forms.html. Payments shall be made in accordance with 2 CFR Part 215. Please contact the Denali Commission’s Finance

Manager at (907) 271-1414 for further information about submitting this form. **No interest will be accrued on these funds.**

7. Reporting

Two forms of project reporting are required under this Award, listed below. AVCP shall submit reports using the Denali Commission's on-line Project Database System, available at www.denali.gov. If there are technical limitations which may prevent the recipient from meeting this requirement, please contact the Program Manager listed in this agreement.

- a. **Progress Reports** shall be submitted on a quarterly basis. The first reporting period is April 1, 2010 through June 30, 2010 and quarterly thereafter. Reports are due within 30 days of the end of the reporting period. Progress reports shall include the following:
 - i. Total project funding, including both Denali Commission funding and other project funding sources.
 - ii. The total project expenditures for the project as of the end of the reporting period, including both Denali Commission and Other funding sources.
 - iii. Updated schedule and milestone information as identified in the Scope of Work
 - iv. Narrative summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems.
 - v. **Non-Construction Projects** For minor repair and renovation projects or other non-construction projects, pictures should be provided of before and after, or photos that are representative of the funded activity, to the extent possible. Photos shall be provided in a digital format as part of the on-line report. A short description of the activity and names of those in the photos shall also be provided.
- b. **Federal Single Audits** shall be submitted annually, when required. In accordance with OMB Circular A-133, which requires [subpart 200] "Non-Federal entities that expend \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of this part [subpart 205]. The determination of when an award is expended should be based on when the activity related to the award occurs."

Recipients shall also submit single audits to the Federal Clearinghouse as designated by OMB. Information can be found on the following web-site:

<http://harvester.census.gov/sac/>

In addition to reporting quarterly, AVCP shall meet twice annually with the Commission to report lessons learned and project status. These meetings shall include community participation.

8. *Project/Award Close-Out*

The project close-out report shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The project close-out report shall be submitted on-line through the Denali Commission's on-line Project Database System, available at www.denali.gov. The project close out will require the recipient to submit the following information:

- a. Final data for each item listed in paragraph 7(a) "Progress Reports"
- b. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead and other expenses.
- c. Acknowledgement of support: For all non-construction projects, the Award recipient shall include an acknowledgement of the Government's support for the project(s) developed under this Award. The format for acknowledgement of the Government's support for non-construction awards will vary with each award and must be agreed upon between the Award recipient and the Denali Commission Project Manager. Costs associated with this requirement Public Policy Laws and Assurances

Award Recipients are required to comply with the public policy laws and assurances on or SF 424b (Non-Construction). This form must also be signed by a certifying official of the organization.

The attached Federal Highway Administration Form 47 is also required for reporting on construction phase activities funding under CFR Title 23 regulations. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

9. *Non-Compliance with Award Conditions*

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Denali Commission. The Denali Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections have not been made by the deadline, the Denali Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

10. *Program Manager, Financial Manager & Other Contact Information*

| Denali Commission | Association of Village Council Presidents |
|---|---|
| Mr. Mike McKinnon Transportation Program Manager 510 "L" Street, Suite 410 Anchorage, AK 99501 Phone: 907-523-9877 Fax: 907-271-1415 E-mail: mgmckinnon@gci.net | Mr. Clarence Daniel Transportation Director P.O. Box 219 Bethel, AK 99559 Phone: 907-543-7337 Fax: 907-543-4185 Email: clarence@avcp.org |
| Ms. Betty Sorensen Grants Administrator 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3415 Fax: 907-271-1415 E-mail: bsorensen@denali.gov | Mr. Larry Barnes AVCP Finance P.O. Box 219 Bethel, AK 99559 Phone: 907-543-7316 Fax: 907-543-4185 Email: lbarnes@avcp.org |